

Vendor Agreement

Crazy Brew Bash 2017
Mount Southington Ski Area
October 14, 2017

Public Event Hours: 11am – 4pm



Contact Information:

Company Name _____

Company Address _____

Contact Name _____

Phone Number _____ Email _____

Vendor Federal Tax ID # or Social Security # _____

If nonprofit, federal tax exempt# _____

Vendor Info:

Type of Vendor:

(Mark quantity needed at appropriate vendor type)

A) _____ **Food Vendor: Site Fee is \$350** Size of Footprint needed: _____ FT x _____ FT

Power Required? ____ Yes ____ No : Electrical outlets are limited and not guaranteed. 110 Electrical Outlet only.
If available, Electricity is additional \$50 fee

B) _____ **Non-Food Commercial Vendor: Site Fee is \$200** (standard footprint is 10 FT x 10 FT area).

C) _____ **Arts & Craft Vendor: Site Fee is \$100** (standard footprint is 10 FT x 10 FT area).

All vendor staff on-site must be at least 18 years old but preferably are 21 years or older.

Number of Vendor WORK PASSES Needed (Day of) _____ (Everyone on-site requires a pass).

Number of Vendor PARKING PASSES Needed (Day of) _____

ALL WORK AND PARKING PASSES ARE ISSUED AT GATE CHECK-IN ON THE DAY OF THE EVENT.

Vendors are responsible to provide their own tent / table / chairs and signage.

Food Vendors must provide menu upon submitting application and will need a Food Permit from Town of Southington. See Health Permit below for more information.

Payment:

Food Vendor Fee is \$350 per truck / space. Each Electrical Outlet is \$50 (110 Electrical Outlets only)
Commercial Vendor Fee is \$200 per space and Arts and Craft Vendor Fee is \$100 per space (up to 12x12).

Form of Payment: _____ Credit Card _____ Check _____ Cash

Payment Amount: \$_____ Credit Card Number: _____

Name on Card (Print Clearly): _____ Expiration: _____

3/4 Digit CVC Code: _____ Billing Address (if different): _____

Description:

Description of Booth / Vendor / Food truck Display or products being served:

APPLICATION:

The application and the fee must be received no later than September 1, 2017. VENDOR SPACE IS LIMITED AND SOLD ON A FIRST COME FIRST SERVE BASIS. PAYMENT IN FULL MUST BE RECEIVED AND ACCEPTED TO GUARANTEE A SPACE. Checks should be made payable to “The REACH Foundation” and mailed with your application and insurance certificate if available to:

The REACH Foundation
1027 Farmington Ave
Farmington, CT 06032

If Insurance Certificate is not yet available, please feel free to fax to: 860-676-1553 or email to KAndrews@thereachfoundation.org .

INSURANCE:

Mount Southington Ski Area Inc. and The REACH Foundation, Inc. and Wilson Development, LLC must be listed as “Additional Insured.” Minimum liability insurance coverage must be \$1,000,000 combined single limit. A COPY OF YOUR CERTIFICATE OF INSURANCE MUST BE ON FILE NO LATER THAN September 1, 2017.

HEALTH PERMITS & INSPECTIONS:

All food booths must apply for a health permit with the Health Department of the Town of Southington **prior to September 1, 2017**. The Health Department charges a \$50 fee for each commercial food vendor permit. Non-profit vendors are also required to apply for a health permit but will not be charged a permit fee. Permits will be given after the health inspection on the opening day of the event. All vendors must be ready for business by 10am for health inspection. Health permits are only valid for food items listed on this application and the health permit. Selling of any other food items is not authorized by The Town of Southington or The REACH Foundation.

SET-UP FOR TENTS/TRUCKS/BOOTHES:

Set-up is on day of event from **7:30am-9:00am**. **All FOOD vendors must be in place by 8:30am**. The Town of Southington, The REACH Foundation, Mount Southington Ski Area, and Wilson Development, LLC are not responsible for your onsite property.

All vendors should be ready for business at 9:45 am.

FOOD BOOTH RULES:

1. No open charcoal fires are allowed.
2. No electric heaters.
3. All food booths and trailers must have a trash barrel with lid.
4. Please take the waste grease with you when you leave. **NO WASTE GREASE IS TO BE DUMPED INTO DUMPSTERS, STORM DRAINS, OR ON THE GROUND. VIOLATORS WILL BE TICKETED BY POLICE.**
5. Disposing of any materials in the storm drains is strictly prohibited.
6. All booths must have a working fire extinguisher with up-to-date inspection tag.
7. All generators need to be quiet running and should not exceed 60 decibels.
8. Water for sanitation, cleaning or other Health Dept. regulations must be provided and disposed of properly by the vendor.

GENERAL BOOTH RULES:

The official hours are subject to change at the discretion of the REACH Foundation. In the event of inclement weather, the REACH Foundation, whose decision shall be final, will determine early closings or late openings. No refund or fee adjustment will be given for closing due to inclement weather. Changes in schedule due to weather will be posted on our website at crazybashes.com. **Event organizers have final say regarding all decisions.**

1. **Booths to be staffed and open all hours of the Festival. (The Town of Southington, Mount Southington Ski Area, The REACH Foundation and Wilson Development, LLC are not responsible for booth security during event hours.**
2. **No helium balloons or other articles that use helium shall be sold or given out at any booth.** (Connecticut State Statute Ch. 490 Sec. 26-25c).
3. A special loading/unloading zone will be assigned during load in and load out.
4. Absolutely no obstacles (i.e. signs, boxes) will be allowed outside booths. *Garbage removal is the responsibility of the vendor.*
5. All booths must be emptied and cleaned by event close.
6. No other items, except those approved, may be sold from booths (i.e. raffles, novelties, etc.).
7. It is the responsibility of the vendor to arrange his line of patrons so other vendors and main pedestrian traffic ways are not affected.
8. Extension cords must be ground fault and should be between 50'-100' and heavy duty #10 or #12. If utilizing a generator, the generator must be quiet running and cannot exceed 60 decibels.
9. **Each booth is responsible for emptying their trash barrels into the large dumpsters** provided by the Event both during the day and at the close of each night. Do not dump garbage into common Event garbage barrels.
10. Absolutely no booths will do business prior to opening gates to the public.

I HAVE COMPLETELY READ AND UNDERSTAND THIS AGREEMENT AND I AGREE TO COMPLY WITH ALL CONDITIONS OF THIS AGREEMENT. I AM AN AUTHORIZE SIGNATORY FOR MY COMPANY AND ANY CREDIT CARD PAYMENT.

VENDOR SIGNATURE HERE:

Print Name:

Date: _____

We look forward to a great event! If you have questions, please call or email.

Thank you.

Crazy Brew Bash Contacts:

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